

## CONDITIONS OF LET

### **These Conditions of let apply to all areas, facilities and equipment of People's Park, Ballymena**

- 1) **APPLICATION**  
Application for booking shall be made in writing to the People's Park, Doury Road, Ballymena prior to the intended date of use of the facility.
- 2) **CANCELLATIONS**  
Unless notice of any proposed cancellation is given to the Park Manager in writing at before the date of use the full hire charge will be due. The Park Manager reserves the right to cancel any booking and re-let the facility for any purpose, upon giving notification to the hirer of least 14 days.
- 3) **PURPOSE OF LETTING – Not to Sub-Let etc.**  
All persons when engaging the rooms are required to declare with distinctness the purpose for which they do so, and shall not be at liberty to assign or sub-let the premises or any part thereof or alter such purpose without the consent of the Council.
- 4) **PARLIAMENTARY AND OTHER RESTRICTIONS**  
Persons hiring the rooms or any part thereof for any purpose, the use of the room for which purpose is subject to conditions or restrictions prescribed by any Act of Parliament, Regulations, or Licence, shall observe all such conditions and restrictions, and shall keep indemnified the Council and any persons in whose name any such Licence may be held on their behalf against any penalties, damages, costs and expenses that may be incurred by them or him, owing to the non observance of any such conditions and restrictions as aforesaid.
- 5) **INCREASED RATES OF INSURANCE**  
In the event of the Hirer arranging for any entertainment which would involve an extra rate for insurance, such rate is required to be paid before permission is given to carry out the entertainment.
- 6) **NAIL IN WALLS, DECORATIONS, ETC.**  
No nails are allowed to be driven into the walls or woodwork of any part of the building, and nothing to be attached to any walls, woodwork, electric fittings, or balcony railing, unless specially allowed by the Park Manager. Decorations, attachments, or extra fittings for dances, demonstrations, etc. are subject to the approval of the Park Manager.
- 7) **INJURIES AND DAMAGES**  
Persons hiring the rooms, or any part thereof, shall be accountable for any injury to persons, or loss, damage or injury to the building or to any of the fittings, furniture, or other property therein, during the occupation, as well as any contingent loss the Council may sustain through their inability to let the rooms during the time necessary to make good such damage. They shall deposit the amount claimed for such loss or damage. They shall deposit the amount for such loss or damage before moving their property from the premises.
- 8) **TO KEEP AND DELIVER**  
They are required to keep the premises used, and also the furniture and fittings in a clean condition and deliver them up in the same good order as received.
- 9) **INSPECTION**  
The Council and their Officers shall at all times have the right of free access to all parts of the building, for the purpose of inspection and supervision.
- 10) **REFRESHMENTS**  
In no case shall persons which rent any area of facility be allowed to serve refreshment who shall not have been approved by the management.
- 11) **Alcohol is NOT permitted on the premises.**
- 12) **BREACH OF CONDITIONS**  
All the aforementioned regulations to be strictly carried out and in the case of a breach of any of them, the Park Manager reserves the power to enforce them at the expense of the Hirer.
- 13) **LOSS AND DAMAGE TO RENTERS PROPERTY**  
The Council accept no responsibility as regards loss or damage for property belonging to the persons renting the rooms.
- 14) **ADVERTISING**  
The sole right is reserved by the Council to place Advertisements in any portion of the Hall or approaches thereto, and to keep same up during any letting.
- 15) **BYE-LAWS**  
All regulations and Bye-Laws of the Borough Council shall be complied with at all times.
- 16) **INDEMNIFICATION**  
The Borough Council shall not be responsible and the hirer shall indemnify them against any claim for, or in respect of accidents, injury, loss or damage, sustained by any person or property on the premises during the time when the premises are let to the hirer, and against all costs, damages and expenses in connection therewith, other than accidents, loss or damage caused by the act or default of an Officer or Servant of the Borough Council.
- 17) **OBSERVATIONS**  
All lettings are subject to the Conditions of the Letting and to such other conditions with any Letting.  
The right is reserved to require the Hirer to lodge one week before the Letting takes place a sum of £50 deemed sufficient to cover any anticipated damage.  
The right is reserved to decline any application for hiring.
- 18) **REMOVAL OF BELONGINGS**  
No responsibility will be accepted by the Council for the safety, condition or storage of any equipment, materials or belongings remaining in the Park during or outside the period of hire.

